



Central Christian Church
915 W. Lincoln Ave.
Charleston, IL 61920

Central Christian Church reserves the right to approve or deny any groups wishing to use its facilities for any reason. Church groups, members, and activities will take priority in any calendar conflicts or issues.

Any non-member or outside groups will pay a \$50 fee for use of either the fellowship hall or sanctuary. Use of both facilities will increase the cost of an event. Outside groups will also pay a non-refundable fee of \$10 for janitorial services prior to an event. Greater charges may be applied for property damages, additional or extensive cleanup, and other destructions of property.

Church groups and Christian not-for-profits may be granted use of the facilities with a waived fee. If you are a (non Central Christian Church) church group or a Christian not-for-profit inquire about having your fees waived.

*The Board or Elders may approve events upon checking the church calendar. Please fill out and submit this form at least **two weeks** before the requested date.*

Date Signed: _____ Date Requesting Use of Facilities: _____

Company or Organization: _____

Printed Name of Group Leader: _____

Group Leader Signature: _____

Everything Below this Line is for Office Use Only

Calendar Checked on (date): _____

Church Officer: _____ Date

Approved: _____